

JOINT TRANSPORTATION & INFRASTRUCTURE AN SPECIAL CALLED COMMITTEE OF THE WHOLE MEETING
MONDAY, NOVEMBER 25, 2024 | 2:00 P.M.
COUNCIL CHAMBERS

MINUTES

COUNCIL PRESIDENT DARRELL O'QUINN, COMMITTEE CHAIRS
COUNCILORS LATANYA A. TATE & CLINTON P. WOODS, COMMITTEE MEMBERS

Councilor(s) Present: O'Quinn, Tate, Woods

I. **CALL TO ORDER**

The Meeting was called to order by the Committee Chair, Councilor O'Quinn

II. **APPROVAL OF MINUTES – October 28, 2024**

Action Taken:

Councilor Woods Motioned to Approve.

Councilor O'Quinn Seconded the Motion.

The October 28, 2024 Joint Transportation and Infrastructure and Special Called Committee of the Whole Meeting Minutes were approved as Recorded.

III. **New Applicant: Quality Care Transport**

Owner: Matthew Gray

Action Taken:

Councilor Woods Motioned to Approve.

Councilor O'Quinn Seconded the Motion.

IV. **Mobile Food Truck Ordinance**

Presented by: Paige Ishmael, Senior Planner, BDOT

The BDOT's Mobile Food Truck Ordinance for 2025 was presented to the Committee.

The last Mobile Food Truck Ordinance was created in 2017 and has not been updated. The Mayor charged BDOT and IEO with making the process of obtaining food truck permit and business license more streamlined for food truck owners. The original process is very layered and highly regulated. In order to get a permit under the current ordinance, the owner has to present a location to operate in the City's right of way to BDOT. The space must be approved by BDOT, which is typically a 2–3-month process. The location must be selected, go through the Mobile Food Truck Vending Committee, and the Public Safety Committee within 28 days. If it is recommended by the Public Safety Committee, it is recommended to the City Council for approval. The vendor can obtain multiple permits based on the location and time of operation. There is also a required rotation system. The online website is no longer functional. There are currently 191 food trucks operators that have applied for permits. The new ordinance will provide a more streamline and efficient process to promote the food truck business.

The three main changes in the proposed ordinance are:

- (1) Offering one mobile food vendor permit. The owner can operate anywhere of their liking for one fee.
- (2) If all the required documents are submitted, BDOT will be able to offer a 48-hour turnaround for permitting. A fire inspection from the City of Birmingham will be required as a part of the process.
- (3) There will not be any designated food truck spaces in the city's right of way. Food trucks are going to be able to park and operate at any metered space in the city. They must pay the meters.

All current regulations in the ordinance will remain. They can only operate in commercially-zone districts. They must be outside of the 150-foot distance from the front door of any operating restaurant or bar. They cannot block any safety hazards (bike lane, cross walk, or fire hydrant).

In 2025, the new application process will include:

- (1) Certificate of City of Birmingham Fire Inspection
- (2) Jefferson County Department of Health Food Permit
- (3) Present to BDOT with a completed application, conditions form, driver's license, and proof of general liability insurance.

Once all the required documents are processed, the applicant will receive their permit and proceed to the first floor to pay for their business license. They will be issued a decal, which must be always displayed when operating the

food truck or pushcart.

Proposed fees for updated ordinance:

\$50.00 one-time application fee.

\$200.00 annual permit fee.

\$50.00 pushcart fee.

Alcohol sales are limited to entertainment districts designated by the City and must obtain ABC license.

President O'Quinn stated that if the ordinance is submitted for the November 26th City Council agenda, it would be for a first reading and not for unanimous consent. A second reading and vote would take place at the following week's City Council Meeting.

Action Taken:

Councilor Woods Motioned to Approve.

Councilor Tate Seconded the Motion.

The Item will be submitted as an addendum item.

V. New & Old Business

a. Birmingham Water Works Board Appointment Recommendations

The current terms of the Birmingham Water Works appointees will expire on December 31, 2024. The Committee interviewed individuals interested in serving on the board. There are several current members seeking re-appointment. The terms of the Water Works Board are six-year appointments.

Action Taken:

Nominations:

Councilor Woods – Ivan Holloway & Johnathan Harris

Councilor O'Quinn – Tereshia Huffman & Larry Ward for reappointment

Councilor Tate – Ivan Holloway & Johnathan Harris

Councilor O'Quinn Motioned to Close Nominations.

Councilor Woods Seconded the Motion.

Councilor O'Quinn Motioned to Approve the Nominations.

Councilor Woods Seconded the Motion.

Item Recommended to the City Council Agenda.

Item Submitted as and addendum item on the November 26, 2024 City Council Agenda.

VI. ADJOURNMENT

Councilor Woods Motioned to Adjourn.

Councilor O'Quinn Seconded the Motion.

Meeting Adjourned.